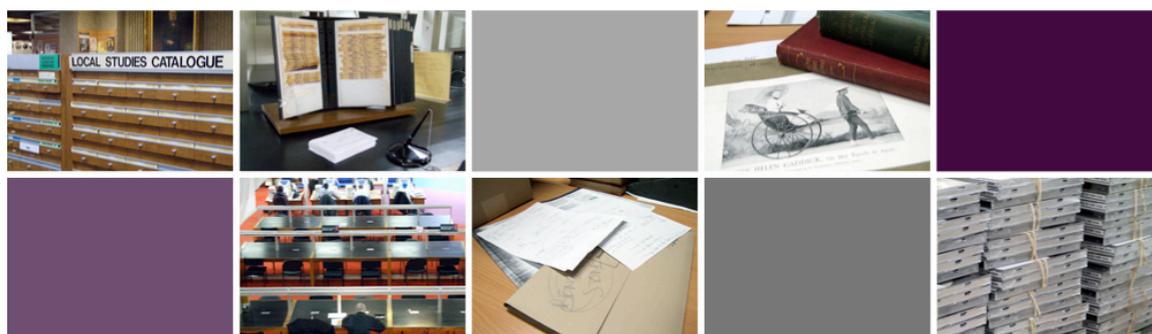


CONNECTINGHISTORIES

Guide

How to Create a Learning Package



1. Choosing Topics	2. Think: Audience	3. Doing Research	4. Keeping Notes	5. Presenting Information	6. Producing Learning
Use inspiration and personal motivation. Be creative.	Who is the audience for your work?	First find basic facts information, dates, biographies, etc.	Keep a study diary for personal development.	Edit materials. Choose best method of representing information to your audience.	Give information; ask questions; Inspire with relevance to today.
Locate primary resources. Is the project idea practical?	What are the audiences' needs, skills, learning levels, etc?	Next, 'Map' collections of interest for study. Get advice from library staff, etc.	Note down all references to text and authors for later use.	Exhibition panels. Learning packs Leaflets. Websites. Video diaries. Oral histories.	Take audience on a journey with creative visual impact. Engage with audience's own experiences.
What would you like your goals or outcomes to be?	How will you engage them with your <i>learning package</i> ?	Do critical reading: academic texts, essays, journals. Academic advice.	Use sketches, flow chart etc, to draft, plan, structure your project.	Do you have the necessary skills in 'Word', image scanning, digital media or web support, etc?	Get feedback and response. Show how you achieved goals and here others could start.
Talk about your ideas with others. Form a network of contacts.	Have a dialogue with intended users.	Allow enough time to research sources: websites, libraries, archives, oral histories.	Note any new ideas for further projects	Get advice on design and layout of your <i>learning package</i> . Ask someone to proof read.	How will your learning project be archived? What is its legacy?

Compiled by Dr Andy Green, May 2007

www.connectinghistories.org.uk

